

## NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)). Substantive policy statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statements are advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona Administrative Procedure Act. If you believe that a substantive policy statement does impose additional requirements or penalties on regulated parties you may petition the agency under A.R.S. § 41-1033 for a review of the statement.

### NOTICE OF SUBSTANTIVE POLICY STATEMENT

#### BOARD OF PHYSICAL THERAPY

[M06-277]

**1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**

The purpose of this substantive policy statement is to clarify the requirements for filing a request for accommodations to the National Physical Therapy Examination (NPTE) and to the Arizona Laws Examination in order to ensure that qualified individuals with disabilities are provided the protections guaranteed them under Title II of the Americans with Disabilities Act (ADA). It is the policy of the Arizona Board of Physical Therapy to approve accommodation requests when the examination candidate demonstrates he or she has a qualifying disability. The number by which this substantive policy statement is known is SPS 2006-01.

**2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

The substantive policy statement was approved by the Board and became effective April 24, 2006.

**3. Summary of the contents of the substantive policy statement:**

The Board will require that applicants requesting ADA accommodations to the examinations submit substantiation of the need for the accommodation based on documentation and substantiation of the disability, and to submit the qualifications of the evaluator's qualifications to diagnose and treat the disability specified to include either a licensed physicians or a licensed psychologist. The Board will review and take action on the request during a public session meeting while maintaining confidentiality of all medical and diagnostic information and records. Applicants must have a documented physical or mental impairment that substantially limits one or more major life activities. Temporary conditions are not disabilities under the ADA. An impairment is a "disability" under the ADA only if it substantially limits one or more major life activities.

**4. A statement as to whether the substantive policy statement is a new statement or a revision:**

SPS 2006-01 is a new substantive policy statement.

**5. The name and address of the person to whom questions and comments about the substantive policy statement may be directed:**

Name: Heidi Herbst Paakkonen, Executive Director  
Address: 1400 W. Washington, Suite 230  
Phoenix, AZ 85007  
Telephone: (602) 542-3095  
E-mail: heidi.herbst-paakkonen@ptboard.state.az.us

**6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**

A request may be submitted to the office of the Arizona Board of Physical Therapy as listed in item #5. There is no cost for duplication of the one-page substantive policy statement. There is a \$5 fee for the entire book of the statutes and rules for the Arizona Board of Physical Therapy.

**NOTICE OF SUBSTANTIVE POLICY STATEMENT**

**DEPARTMENT OF HEALTH SERVICES**

[M06-280]

**1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**

SP-077-PHS-EMS: Interpretation of "Rapid infuser system" in 9 A.A.C. 25, Article 13, Exhibit I

**2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

June 1, 2006

**3. Summary of the contents of the substantive policy statement:**

The substantive policy statement notifies the public how the Arizona Department of Health Services interprets the language "Rapid infuser system" in 9 A.A.C. 25, Article 13, Exhibit I, Arizona Trauma Center Standards.

**4. A statement as to whether the substantive policy statement is a new statement or a revision:**

This is a new substantive policy statement.

**5. The name and address of the person to whom questions and comments about the substantive policy statement may be directed:**

Name: Vicki Conditt, EMS/Trauma Development Section Chief

Address: Arizona Department of Health Services  
Bureau of Emergency Medical Services  
150 N. 18th Ave., Suite 540  
Phoenix, AZ 85007-3248

Telephone: (602) 364-3155

Fax: (602) 364-3568

E-mail: [conditv@azdhs.gov](mailto:conditv@azdhs.gov)

or

Name: Kathleen Phillips, Rules Administrator

Address: Arizona Department of Health Services  
Office of Administrative Rules  
1740 W. Adams St., Suite 202  
Phoenix, AZ 85007-3248

Telephone: (602) 542-1264

Fax: (602) 364-1150

**6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**

A copy of the substantive policy statement may be obtained from the Arizona Department of Health Services web site by selecting the appropriate link under "Division of Public Health Services" at [http://www.azdhs.gov/diro/admin\\_rules/substantive.htm](http://www.azdhs.gov/diro/admin_rules/substantive.htm) or from the Arizona Department of Health Services, Bureau of Emergency Medical Services, 150 N. 18th Ave., Suite 540, Phoenix, AZ 85007. The Department charges 25¢ per page for copying. Payment may be made with cash or by check or money order made payable to the Arizona Department of Health Services.

**NOTICE OF SUBSTANTIVE POLICY STATEMENT**

**DEPARTMENT OF HEALTH SERVICES**

[M06-278]

**1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**

SP-078-PHS-EMS: Interpretation of "act as an EMT-B, EMT-I, or EMT-P" in A.A.C. R9-25-401(A), as Applied to a Student Enrolled in a Course

**2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

June 1, 2006

**Notices of Substantive Policy Statements**

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**3. Summary of the contents of the substantive policy statement:**

The substantive policy statement notifies the public how the Arizona Department of Health Services interprets the language “act as an EMT-B, EMT-I, or EMT-P” in A.A.C. R9-25-401(A), as applied to a student enrolled in a course, as defined in A.A.C. R9-25-301.

**4. A statement as to whether the substantive policy statement is a new statement or a revision:**

This is a new substantive policy statement.

**5. The name and address of the person to whom questions and comments about the substantive policy statement may be directed:**

Name: Ron Anderson, Enforcement and Certification Section Chief

Address: Arizona Department of Health Services  
Bureau of Emergency Medical Services  
150 N. 18th Ave., Suite 540  
Phoenix, AZ 85007-3248

Telephone: (602) 364-3182

Fax: (602) 364-3568

E-mail: andersro@azdhs.gov

or

Name: Kathleen Phillips, Rules Administrator

Address: Arizona Department of Health Services  
Office of Administrative Rules  
1740 W. Adams St., Suite 202  
Phoenix, AZ 85007-3248

Telephone: (602) 542-1264

Fax: (602) 364-1150

**6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**

A copy of the substantive policy statement may be obtained from the Arizona Department of Health Services web site by selecting the appropriate link under “Division of Public Health Services” at [http://www.azdhs.gov/diro/admin\\_rules/substantive.htm](http://www.azdhs.gov/diro/admin_rules/substantive.htm) or from the Arizona Department of Health Services, Bureau of Emergency Medical Services, 150 N. 18th Ave., Suite 540, Phoenix, AZ 85007. The Department charges 25¢ per page for copying. Payment may be made with cash or by check or money order made payable to the Arizona Department of Health Services.

**NOTICE OF SUBSTANTIVE POLICY STATEMENT**

**DEPARTMENT OF HEALTH SERVICES**

[M06-279]

**1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**

SP-079-PHS-EMS: Interpretation of the EMT Certification Prerequisites for the Arizona EMT-I Course and the Arizona EMT-P Course

**2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

June 1, 2006

**3. Summary of the contents of the substantive policy statement:**

The substantive policy statement notifies the public how the Arizona Department of Health Services interprets the EMT certification prerequisites for enrollment in the Arizona EMT-I Course, defined in A.A.C. R9-25-307, and the Arizona EMT-P Course, defined in A.A.C. R9-25-308.

**4. A statement as to whether the substantive policy statement is a new statement or a revision:**

This is a new substantive policy statement.

**Notices of Substantive Policy Statements**

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**5. The name and address of the person to whom questions and comments about the substantive policy statement may be directed:**

Name: Michelle Johnston, Training and Base Hospital Manager

Address: Arizona Department of Health Services  
Bureau of Emergency Medical Services  
150 N. 18th Ave., Suite 540  
Phoenix, AZ 85007-3248

Telephone: (602) 364-3152

Fax: (602) 364-3568

E-mail: johnstm@azdhs.gov

or

Name: Kathleen Phillips, Rules Administrator

Address: Arizona Department of Health Services  
Office of Administrative Rules  
1740 W. Adams St., Suite 202  
Phoenix, AZ 85007-3248

Telephone: (602) 542-1264

Fax: (602) 364-1150

**6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**

A copy of the substantive policy statement may be obtained from the Arizona Department of Health Services web site by selecting the appropriate link under "Division of Public Health Services" at [http://www.azdhs.gov/diro/admin\\_rules/substantive.htm](http://www.azdhs.gov/diro/admin_rules/substantive.htm) or from the Arizona Department of Health Services, Bureau of Emergency Medical Services, 150 N. 18th Ave., Suite 540, Phoenix, AZ 85007. The Department charges 25¢ per page for copying. Payment may be made with cash or by check or money order made payable to the Arizona Department of Health Services.